



TACOMA AREA LITERACY COUNCIL

Learner - Tutor Agreement

Tacoma Area Literacy Council 253-272-2471 / tacomaliteracy@gmail.com

Learner's Name _____ Phone _____ Prefer text or call? _____

Tutor's Name _____ Phone _____ Prefer text or call? _____

We agree to meet on (day) _____ at (hour) _____.

We agree:

- To treat each other with respect.
- To be on time for lessons.
- To wait 15 minutes for my partner before leaving.
- To respond to texts or emails in a timely manner.
- To contact my partner _____ minutes before the scheduled lesson time if I will be late or cannot make it.
- To study and prepare for each session.
- To contact the TALC Placement Coordinator (by phone: 253-272-2471 or email: tacomaliteracy@gmail) if:
 - My partner is frequently late or has two unexcused absences.
 - A problem or conflict occurs that cannot be resolved between us.
 - We decide to terminate lessons.

Learner: My reason for entering this literacy program is to:

Learner Signature _____ Date _____

Tutor Signature _____ Date _____